



NOTICE TO PROCEED

APR 15 2024

G.C.V. OFFICE AND SCHOOL SUPPLIES TRADING

057 SNT, Dominic II,
Sto. Niño, Cainta, Rizal

Dear Sir/Madam:

We wish to inform you that your contract for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES AND EQUIPMENT (LOT 1)** for **CITY LEGAL OFFICE** under **REQUEST FOR QUOTATION NO. R1 100-24-01-165**, covered by **PURCHASE ORDER NO. 24-03-1132** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

U. Manzanero
FOR: VANGIE MISTODID

Conforme: GENEVA CRUZ VINLUAN
Authorized Representative
G.C.V. OFFICE AND SCHOOL
SUPPLIES TRADING

Date: April 15, 2024

RFQ No. R1 100-24-01-165 | MJE

